



# Vacancy Announcement

## Executive Director for Fremont County

Board of Cooperative Educational Services (Boces)

### **Qualifications and Experience:**

- Bachelor's degree or comparable experiences
- Ability to organize, prioritize, maintain and complete projects

### **Job Description**

- Develop yearly budget and long range budget planning
- Write and submit grants
- Coordinate activities and projects with the seven school districts
- Carry out policy governance and operate within Wyoming state statutes
- Manage projects as directed by the Fremont County Boces Board

**Application Process:** Applicants will submit a cover letter and resume including work, salary history, and educational background; list of three professional references, including their cell number and email; copy of college transcripts; and send to [pdietrichboces@gmail.com](mailto:pdietrichboces@gmail.com) no later than February 9, 2026.